

1. NAME

The name of the Association shall be the "Hawker Association".

2. DEFINITIONS OF TERMS USED IN THIS DOCUMENT

- 2.1 "**Hawker Companies**" shall mean those Companies, generally in the south-east of England, springing from Sopwith Aviation founded by TOM Sopwith at Brooklands in 1912: Sopwith Aviation Company (1912-14). Brooklands & Kingston.
Sopwith Aviation Company Ltd. (1914-20). Brooklands & Kingston.
HG Hawker Engineering Co. Ltd. (1920-33). Brooklands & Kingston.
Hawker Aircraft Ltd. (1933-63). Brooklands, Kingston, Langley, Dunsfold & Blackpool.
Hawker Blackburn Division of Hawker Siddeley Aviation Ltd. (1963-65). Kingston, Dunsfold & Hamble.
Hawker Siddeley Aviation Ltd (1965-77). Kingston, Dunsfold & Hamble.
Kingston-Brough Division of British Aerospace Aircraft Group (1977-84). Kingston, Dunsfold & Hamble.
Weybridge Division of British Aerospace PLC (1984-86). Kingston, Brooklands & Dunsfold
British Aerospace PLC Military Aircraft Division (1986-89). Kingston & Dunsfold.
British Aerospace (Military Aircraft) Ltd. (1989-92). Kingston & Dunsfold.
British Aerospace Defence Ltd., Military Aircraft Division (1992-97). Farnborough & Dunsfold.
British Aerospace Military Aircraft and Aerostructures (1997-2000). Farnborough & Dunsfold.
BAE Systems (2000-).Farnborough.

2.2 The "**Members**" shall mean all members on the register at any one time.

2.3 The "**Association**" shall mean the "Hawker Association".

3. AIMS

- 3.1 To keep alive the spirit and memories of the Hawker Companies.
3.2 To organise social and other meetings and events for the Members.
3.3 To provide a means of communication between Members.
3.4 To publish, from time to time, a newsletter and distribute it to all Members.
3.5 To publicise the achievements of the Hawker Companies, their people and their products.
3.6 To encourage and facilitate the preservation and conservation of artefacts, papers, photographs, information and data relevant to the Hawker Companies, their products, achievements and people, at the most appropriate location (eg The Brooklands Museum).

4. MEMBERSHIP

4.1 **Membership**, at the discretion of the Committee, is open to anyone with an association by employment with the 'Hawker' companies, and to their widows or widowers and to those who, whilst not actual employees of the 'Hawker' companies, worked closely with them (Ordinary Members); and also to those who have rendered a service to the Association or express a strong interest in the aims of the Association (Associate Members). Membership may be suspended or terminated by the Committee for breach of rules, including non-payment of subscriptions and conduct liable to bring the Association into disrepute.

4.2 Grades of Membership:

- 4.2.1 **Ordinary Members** are those who are not Honorary Life Members or Associate Members.
4.2.2 **Honorary Life Membership** may be offered at the discretion of the Committee.
4.2.3 **Associate Membership** may be offered to those who have rendered a service to the Association or express a strong interest in the aims of the Association. Associates have no voting rights.

5. OFFICERS AND COMMITTEE

5.1 The Association Committee shall consist of a Chairman and at least six and not more than fourteen Members, all positions being Honorary, and they shall appoint from the Committee Members a Secretary, a Treasurer and other Officers of the Association as required..

5.2 The Chairman and Members of the Committee shall be elected for a term of two years after which they retire but are eligible for re-election.

5.3 A request for nominations for Chairman and other Committee members shall be despatched by the Secretary to Members not less than four weeks before the Annual General Meeting (AGM). For consideration such nominations must be received by the Secretary at least two weeks before the AGM. Nominees shall have proposers and seconders and shall have indicated their willingness to serve.

5.4 Committee Members whose terms have expired shall resign at the time of the Committee election at the AGM. If the Chairman is amongst these, the election of a new Chairman shall then be by voting counted at the AGM with a simple majority deciding. The new Chairman shall then take up his duties.

5.5 Election of the other Committee members shall be by voting counted at the AGM with a simple majority deciding, the Chairman having a casting vote.

5.6 The Committee may form Sub-Committees and co-opt Members as required to fill Committee vacancies or to carry out special duties or tasks.

5.7 The Committee shall be responsible to the Association for the management of its affairs within the Constitution.

5.8 The Association may have a President and Vice-Presidents who shall be appointed by a General Meeting of the Association on the recommendation of the Committee. The President's and Vice-Presidents' terms of office shall normally last five years.

6. MEETINGS

6.1 The **Annual General Meeting** shall be held in April. Formal minutes shall be taken and approved subsequently by the Members at the following AGM.

6.2 A **General Meeting** may be called at any time by the Committee or at the request, in writing, of a quorum of seventeen Members.

6.3 Notification of any General Meeting shall be given by the Secretary at least four weeks in advance.

6.4 The quorum for a General Meeting shall be at least seventeen Members or one third of the membership, whichever is the least.

6.5 Motions to be put at any General Meeting must be received in writing, together with the names of proposers and seconders, by the Secretary at least two weeks before the meeting.

6.6 Only Members, other than Associate Members, are permitted to vote at General Meetings.

6.7 **Committee Meetings** may be called by any committee member and a minimum of three Meetings shall be held each year. Formal minutes shall be taken and approved subsequently by the Committee.

6.8 Notification of any Committee Meeting shall be made by the Secretary at least two weeks in advance.

6.9 Items for consideration by the Committee may be proposed by any Committee member. The Agenda will be prepared by the Secretary.

6.10 The quorum for a Committee Meeting shall be five.

7. SUBSCRIPTIONS AND ACCOUNTS

7.1 Subscription levels shall be set by the Committee and agreed at the AGM. (Life membership is honorary)

7.2 Subscriptions shall become due on the 1st of April each year and membership may be terminated if they are not paid within twelve weeks of this date.

7.3 New Members shall pay a full annual subscription if they join the Association before the 1st of October; if they join after the first of October they shall also pay the full annual subscription but it will cover membership for the following year as well.

7.4 A five year membership may be made available, when decided by the Committee. Subscriptions shall be five times the prevailing annual rate.

7.5 After their first free year of Associate Membership, Associate Members shall be offered continuing Associate Membership at the appropriate subscription rate.

7.6 The funds of the Association shall be held in Bank Accounts in the name of the Hawker Association with bankers appointed by the Committee. All cheques drawn on the accounts shall be signed by any two of the Chairman, Secretary, Treasurer or any other nominated Committee member.

7.7 A statement of income and expenditure and a balance sheet shall be prepared annually by the Treasurer for the year ended the 31st December.

7.8 An independent examiner, who need not be a Member of the Association, shall be appointed at the AGM to examine the accounts for the following year. Accounts for the previous year shall be presented at

the AGM.

7.9 During the lifetime of the Association neither its assets nor its income may be distributed to its Members.

8. WINDING UP

8.1 At the direction of the membership the Committee shall, on winding up the Association should this become necessary, transfer all the assets of the Association to a suitable body having similar aims to that of the Association.

9. DATA PROTECTION ACT

9.1 All Members shall indicate, on their membership application form or separately in writing to the Committee, if they object to the information on their membership application form being held on computer disc other than by the Honorary Secretary.

10. THE CONSTITUTION AND RULES

10.1 The Constitution and Rules may only be changed through a motion carried by a two-thirds majority of those present at an AGM or General Meeting and copies of the Constitution and Rules shall be available on request from the Secretary.

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